

**EAGLE SCOUT APPLICATION CHECK LIST**

**Westark Area Council, Boy Scouts of America**

*(To be completed by the Scout and Eagle Coach)*

Scout's Name \_\_\_\_\_

**USE THE LATEST Eagle Scout Application ONLY <http://www.scouting.org/filestore/pdf/512-728.pdf>**

- 1. All information is neat and legible.
  - 2. Applicant's name correct and legible (Eagle certificate will appear as it is written here)
  - 3. Applicants address. No abbreviations.
  - 4. Unit type, local number, locations. No abbreviations.
  - 5 Dates (month/day/year) of entry in Scouting, First Class, Star, and Life Board of Review Dates.
  - 6. At least four months between First Class and Star Board of Review dates.
  - 7. At least six months between Star Scout and Life Scout Board of Review dates.
  - 8. Cub Scout, Webelos Scout, Arrow of Light, 5th grade completed questions answered?  Yes  No
  - 9. Date of Birth entered.
  - 10. At least six months between Life Scout Board of Review and Eagle Board of Review.
  - 11. Letters of Recommendation received **unopened**.
  - 12. Minimum of twenty-one (21) merit badges earned: (month/day/year) entered, unit number entered.
  - 13. All required merit badges as noted on application. Credit is given if applicant earned both Emergency Preparedness and Life Saving for only **one** as a required merit badge. Same is true with Cycling, Hiking and Swimming. The other(s) may be used as a non-Eagle required badge(s)
  - 14. Must serve as least six months in a position of responsibility between Life Scout and Eagle Scout Boards of Review or 18th birthday **in their current unit**. See the latest revision of the Eagle application for list of positions that are eligible.
  - 15. List name and grand total of hours worked for Eagle Leadership Project, date of final signature – see Requirement #5
  - 16. Attach Life ambitions and activities sheet, see requirement #7 with Eagle application
  - 17. Applicant's signature, phone number, and date on back of Eagle application
  - 18. Scoutmaster's signature, phone number, and date on back of Eagle application
  - 19. Troop Committee Chairman's signature, phone number and date on back of Eagle application
  - 20. Scout obtains his Personal History Report from troop advancement person or Council. Cross-check all dates.
  - 21. The Scout should make a photo copy of the Eagle application and project workbook. The Scout and Eagle Coach assemble the **original** Eagle package and mail to Westark Area Council office. Suggested Certified mail for peace of mind. – NO BINDERS PLEASE
- BSA Local Council Certification is done by Westark Area Council (Fort Smith, AR) and must be returned to the District Eagle Chair before setting the Eagle Board of Review date. If application is incomplete, it will be returned to the Scoutmaster for correction, and the process will be delayed.**
- 22. The District Eagle Chair will contact the scout to set the Eagle Board of Review date. The scout is responsible for asking the Scoutmaster to attend if the Scout so desires.

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Eagle Candidate

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Eagle Coach